



**IEEE AKRON/CANTON SECTION
EXECUTIVE COMMITTEE MEETING
MINUTES
AUGUST 2012**

Date August 14, 2012
Place Waterloo Restaurant, Akron, Ohio

Present	Buchanan, Rick	r.buchanan@ieee.org
	Lanier, Gary	glanier@lanierconsult.com
	Osterhout, Bob	ROsterPE@gmail.com
	Pechenuk, Walter	wpechenu@cs.kent.edu
	Voss, Rob	rvoss@neo.rr.com
	Whalen, Shannon	swhalen@computer.org

The meeting was called to order at 6:05 pm by Gary Lanier, President of the Akron-Canton Section of IEEE.

The first order of business was introductions. As everyone present was acquainted with one another, introductions were considered covered.

The second order of business was approval of the minutes from the May board meeting of the section. Bob Osterhout pointed out that the joint Fall meeting with Cleveland is a Professional Activities Committees for Engineers (PACE) meeting. Rick motioned that the minutes be approved, and Voss seconded the motion. The assembled board members concurred.

The third order of business was discussion of the treasurer's report, which reported the section's financial situation through July. Rick Buchanan, the section treasurer, mentioned that during the summer the section rebate had arrived, as well as the 10% bonus for getting all reports in on time. The remainder of the report concerned summer expenditures (see report). These included the CRSPE joint-meeting meals, which were subsidized by IEEE-A/C for the amount of \$5.00 per person. The executive committee meeting meals were \$78.06; the robotics program at Stark State received a contribution from IEEE-A/C for \$500.00. The IEEE-USA meeting that Rob Voss attended to represent IEEE-A/C cost the section \$1,391.61. The remaining expenses dealt with Ohio Light Opera costs. Some people who asked for reservations to the Ohio Light Opera at the College of Wooster did not show up for the dinners, but IEEE-A/C had to pay for them. Compared to previous Ohio Light Opera outings, attendance was down in 2012. In view of that fact that IEEE-A/C only purchased 19 tickets meant that the section had to pay more per ticket than if more tickets had been ordered. All in all, the section netted \$2,662.52, and this was

primarily as a result of section rebates. The Concentration Banking Reporting System (CBRS) balance shows that we still have \$100.00 of outstanding checks.

Voss moved that the board approve the treasurer's report, and Osterhout seconded it. All approved.

The fourth order of business dealt with the Nominating Committee. Voss was still unsure how to proceed; this was primarily due to the fact that the former president of IEEE-A/C, Dennis Ledel, has not been able to attend any recent section meetings. Voss said that the section will have to notify the membership online about nominations. There is no requirement for sections to have bylaws governing the elections but sections must abide by rules and regulations set forth by IEEE. All of this information is provided on the IEEE Member and Geographic Activities (MGA) website

(http://www.ieee.org/societies_communities/geo_activities/nominations_and_appointments/index.html).

The MGA Nominations and Appointments (N&A) Committee wants nominations to be in place six months before elections. In the current case of IEEE-A/C, this must be done by September. Buchanan wanted to know to whom nominations should be sent. Lanier said that he would like to see nominations submitted via the website; he also said that candidates should provide position statements and biographies. Buchanan said that all that is needed are a name and a willingness to serve on the part of the candidate. He also said that Section 9, par. H of the manual should be consulted. Lanier said that the website should state that nominations are being accepted now. Nominations are for the positions of Chair, Vice-Chair, Secretary, and Treasurer. They will be accepted until October 9 and members can nominate themselves, and those who accept nominations must be willing to serve. Elections will be ongoing until December 1.

The fifth order of business was discussion of the section's website. Shannon Whalen, the webmaster, said that she will post recent minutes, as well as what activities took place during the summer. Whalen said that she will soon place a notice about nominations for officers on the website. Whalen also said that she will set up an electronic voting system on the website, probably using Google Forms.

The sixth order of business concerned activities sponsored by the student chapter of IEEE at the University of Akron. Shivakumar Sastry, faculty advisor to the chapter, conveyed to the board a message that the IEEE-University of Akron chapter has new officers. Sastry requested that all funding and award information go through him or Whalen to ensure that the information is distributed to the students. Furthermore, the IEEE-A/C would like to see a push among students for greater participation in the chapter's annual scholarly paper contest. Students should contact the organization's chief responsible in guiding students on how to research, structure, and write these kinds of papers/articles. The University of Akron student chapter of IEEE is responsible for running the paper competition; IEEE-A/C strictly serves in the capacity of judges. IEEE-A/C would also like information on what activities the student chapter plans for the current academic year. Sastry said that he would also like to establish collaborative activities with other student chapters in Ohio.

The seventh order of business was the activities of the Power and Energy Society (PES). There was no report.

Lanier went to the PES San Diego conference as the section's representative; he said that there were 3,000 people at the conference. Lanier informed the ExCom that the conference's reception was held on the Midway and that there were 1,000 sessions. Board members may borrow the proceedings if someone is interested in seeing them. Lanier said that he attended the sessions that took place in the Manchester Grand Hyatt. He said that the most interesting thing at the conference was a Chinese only session, which was held in Chinese. The interpreter was not a technical person, so some of the information was lost in translation. Half of the technical sessions were in Chinese. Student paper presentations were in the largest room at the conference, but there was not enough room for all.

The eighth order of business was the section's Computer Society chapter. The Robotics Team from Stark State said that we can have a meeting there to see its robot. The board has proposed perhaps a meeting in September.

The ninth order of business was matters concerning the Industry Applications Society (IAS). There was no report to present.

The tenth order of business was the Professional Activities Committee for Engineers (PACE). Bob Osterhout, PACE representative for the section, said that PACE money is available for science fairs. Osterhout said that he is working with the Cleveland PACE chapter for an October or November meeting for a presentation on job-search organization, whether it is for re-entry into the job market or even for those already employed. Also underfoot is a joint meeting to discuss how to climb the IEEE ladder for higher status in the organization.

The eleventh order of business was membership. No report.

The twelfth order of business was the Akron Council of Engineering and Scientific Societies (ACESS). Officers will remain the same for the upcoming year. Osterhout has been distinguished with the title of president-elect. This year's banquet will take place on November 1 at Guy's Party Place, and IEEE-A/C plans to have a table for its members. This year there will be no speaker; instead there will be a panel of co-op students from the University of Akron who will discuss their work-study programs. These students will most likely be from the Department of Chemical Engineering at the University of Akron.

The thirteenth order of business was the recent activities of the Canton Joint Engineering Council (CJEC). There was no report.

The fourteenth order of business was Engineers Week. Voss said that he will go to the next meeting, which will take place on the 20th of August.

The fifteenth order of business was matters concerning the section's "Meetings Schedule." The board expressed a desire for a meeting on STEM. There are slots for such a meeting in January, March, or May, which have yet to have membership meetings scheduled.

The sixteenth order of business was “Old Business.” There was no outstanding old business. Desirée Hallman is this year’s recipient of the IEEE-A/C annual scholarship. The board needs to get her Social Security Number in order to issue her a 1099 form for the current tax year.

The seventeenth order of business was “New Business.” There was no new business.

The eighteenth order of business was adjournment. Whalen motioned that the ExCom meeting be adjourned. Lanier seconded it, and the board approved. The meeting was adjourned at 7:29 until September 11, 2012 at 6:00 pm at the Waterloo Restaurant.

Respectfully submitted,

//sig//

Walter Pechenuk

August 31, 2012